Students who have been dismissed for failing to meet the standards of academic progress may appeal the dismissal by completing the following steps:

**Step 1**: Complete this form (Sections A through C)

**Step 2**: Sign and date this form (Section D)

**Step 3**: Submit this form, and any supporting documentation, to their Student Support Advisor (SSA) or directly to academic_appeal@devry.edu.

Appeals must be received by the date indicated on the academic dismissal notification letter.

### SECTION A: Student Information

<table>
<thead>
<tr>
<th>Date Submitted:</th>
<th>DSI #:</th>
<th>Program of Study:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last Name:</td>
<td>First Name:</td>
<td>Last Session of Attendance:</td>
</tr>
<tr>
<td>Phone:</td>
<td>Email:</td>
<td>Desired Session of Attendance:</td>
</tr>
</tbody>
</table>

### SECTION B: Mitigating Circumstance(s)

Indicate the mitigating circumstance(s) that led to your dismissal by checking all that apply.

- [ ] Personal illness or accident
- [ ] Illness or accident of immediate family or family member
- [ ] Loss of employment
- [ ] Required out-of-town travel or overtime work
- [ ] Loss of housing
- [ ] Marriage or divorce
- [ ] Natural disaster
- [ ] Military duty
- [ ] Required to relocate
- [ ] Birth or adoption
- [ ] Loss of childcare
- [ ] Death of immediate family or family member
- [ ] Incarceration
- [ ] Other

### SECTION C: Explanation of Mitigating Circumstance(s) and Progress toward Resolution

Clearly explain below the circumstance(s) that led to your academic dismissal, including the progress made in resolving the mitigating circumstance(s). Supporting documentation may be submitted to further explain the cause and progress toward resolution of your mitigating circumstances(s). If no supporting documentation is provided, you may be contacted to provide such documentation which could delay the review of your appeal. A list of suggested supporting documents is included in the academic dismissal notification. If additional space is required, please attach to this appeal.

### VA Disclaimer

The Department of Veterans Affairs requires that educational assistance benefits to veterans be discontinued when the student is in Academic Dismissed status.

### SECTION D: Student signature

Sign and date the form. By signing this form, I attest that I have not provided any false or misleading information.

Student Signature: ___________________________ Date: ___________________________